



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

JAY ASH
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF EXAMINERS OF SHEET METAL WORKERS
1000 Washington Street • Boston • Massachusetts • 02118

JOHN C. CHAPMAN
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
DIRECTOR, DIVISION OF
PROFESSIONAL LICENSURE

Approved Meeting Minutes

September 19, 2016

1000 Washington Street – Room D
Boston, MA, 02118

The **Sheet Metal Examining Board** meeting opened at 8:30 am

The following members were present:

Russell Bartash – Vice Chairman - Journeyperson Member
Barbara Lagergren – Public Member
Michael Morales – DPL Representative
Daniel Walsh – DPS Representative
Paul Meincke – Journeyperson Member
Eric Pariseau – Master Member

The following members were absent:

Paul Moran – Chairman - Master Member

The following staff members were present:

Peter Kelly – Executive Director
Charles Kilb – Board Counsel
Frank Polese – Sheet Metal Inspector
Charles Wolf - Sheet Metal Inspector

1. The meeting came to order at 8:35 am.
2. The Vice-Chair informed those in attendance of emergency evacuation procedures.
3. At 8:45 a.m. the Vice-Chair announced that the Public Hearing was open for comments.



4. After all those in attendance were given the opportunity to speak a motion was made to close the Public Hearing at 9:10 a.m.

Motion by: B. Lagergren, Seconded by: R. Bartash, Unanimously Approved

5. Board Counsel advised that discussion and final vote on the proposed regulations could be done immediately or be put on the agenda for the next Board meeting. The Board discussed the issue of supervisor-to-apprentice ratios and whether or not there should be a ratio greater than 1:1 on larger projects / crew sizes. A motion was made for greater supervisor-to-apprentice ratios (5-3, 6-4, etc.).

Motion by: R. Bartash, Seconded by: E. Pariseau, 3-yes, 3-no – motion failed

A motion was made to approve the proposed regulation changes including the 1:1 ratio.

Motion by: B. Lagergren, Seconded by: M. Morales, 4-yes, 2-no – motion passed

6. The Board reviewed the following meeting minutes.

- Board Minutes – August 22, 2016

Motion to approve by: B. Lagergren, Seconded by: R. Bartash, 4-yes, 2-abstain

7. Board staff reviewed the upcoming Board meeting dates.

No formal action required

8. Board staff distributed a final draft of the revised apprentice curriculum for review and approval. A motion was made to approve the revised curriculum.

Motion by: E. Pariseau, Seconded by: B. Lagergren, Unanimously Approved

9. The Education Subcommittee provided an update on their review of the Experience and Education Policy and the idea of developing a self-study / correspondence sheet metal program similar to one used by applicants to meet the Massachusetts Pipefitters License education requirements.

No formal action required

10. The Vice-Chair announced that there were no cases to be discussed and therefore no Investigative Conference would be necessary.
11. At 10:00 am the Vice-Chair announced that the Board would enter into Quasi-Judicial Session. The purpose of this session was to review and approve Final Decisions. The Chair announced that the Quasi-Judicial Session would last approximately fifteen minutes.

Motion to enter Quasi-Judicial Session by: B. Lagergren, Seconded by: E. Pariseau

Unanimously Approved

12. The public meeting resumed at 10:10 am to report on actions taken during Quasi-Judicial Session.

SM-14-031 - *Motion to accept Final Decision by: E. Pariseau, Seconded by: D. Walsh*
Unanimously Approved

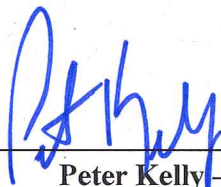
SM-15-012 - *Motion to accept Final Decision by: P. Meincke, Seconded by: M. Morales*
5-yes, 1-no - Motion Passed

SM-15-014 - *Motion to accept Final Decision by: B. Lagergren, Seconded by: R. Bartash*
5-yes, 1-no - Motion Passed

2015-001333 - *Motion to accept Final Decision by: P. Meincke, Seconded by: B. Lagergren*
Unanimously Approved

Meeting Adjourned at 10:15 am

Respectfully submitted by:



Peter Kelly – Executive Director

Referenced Documents:

Meeting Agenda (9/19/16)

Meeting Minutes (8/22/16)

271 CMR Proposed Changes